MEMORANDUM

TO: Trey Buzbee

FROM: Jeff Pollok

DATE: June 7, 2012

SUBJECT: Regional Water Planning Grant Contract between the Texas Water Development Board (TWDB) and the Brazos River Authority (BRA); TWDB Contract No. 1148301318, Amendment No. 1

Please find enclosed one (1) executed original of the amendment with the Texas Water Development Board (TWDB). Please retain this original for your records.
AMENDMENT NO. 1

This Contract and Agreement, made and entered on August 23, 2011 is hereby amended as follows:

1. SECTION II, ARTICLE III. SCHEDULE, REPORTS, AND OTHER PRODUCTS is revised to include the following item:

   K. ANNUAL AUDIT. During the Term of this Agreement, the CONTRACTOR will submit an annual audit of the general purpose financial statements prepared in accordance with generally accepted auditing standards by a certified public accountant or licensed public accountant. Audits shall be submitted to the TWDB no later than 120 days following the close of the CONTRACTOR’S fiscal year.

2. All other terms and conditions of TWDB Contract No. 1148301318 shall remain in effect.

IN WITNESS WHEREOF the parties hereto cause this Contract and Agreement to be duly executed in duplicate.

TEXAS WATER DEVELOPMENT BOARD       BRAZOS RIVER AUTHORITY

[Signature]
Carolyn L. Brittin
Deputy Executive Administrator
Water Resources Planning and Information

Date: 6.6.12

[Signature]
Phil Ford
General Manager / CEO

Date: 4 June 2012
June 5, 2012

Texas Water Development Board  
Contract Administration  
P.O. Box 13231  
Austin, Texas 78711-3231

RE: Regional Water Planning Contract between the Texas Water Development Board and the Brazos River Authority; TWDB Contract No. 1148301318, Amendment No. 1

Dear Contract Administration:

Please find enclosed the signed amendment documents as referenced above. After execution, please return one of the original amendments to my office.

If you have any questions regarding this matter, please contact my office at (254) 761-3168.

Sincerely,

TREY BUZBEE  
Regional Government & Customer Relations Manager, Central Basin

TB:kld  
Enclosure
AMENDMENT NO. 1

This Contract and Agreement, made and entered on August 23, 2011 is hereby amended as follows:

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accountant or licensed public accountant. Audits shall be submitted to the TWDB
no later than 120 days following the close of the CONTRACTOR’S fiscal year.

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effect.

IN WITNESS WHEREOF the parties hereto cause this Contract and Agreement to be duly
executed in duplicate.

TEXAS WATER DEVELOPMENT BOARD       BRAZOS RIVER AUTHORITY

Carolyn L. Brittin                          Phil Ford
Deputy Executive Administrator              General Manager / CEO
Water Resources Planning and Information     

Date: ________________________________         Date: ____________ 2012__
STAFF SUMMARY SHEET # 2762

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SUBJECT: Amendment No. 1 to TWDB Contract No. 1148301318  
DATE: May 25, 2012

RESPONSIBLE PERSON  OFFICE  PHONE NO.  SUSPENSE DATE
Trey Buzbee         Central Region  761-3168  June 8, 2012

SUMMARY

Attached as Tab 1 are two original copies of Amendment No. 1 to Texas Water Development Board (TWDB) Contract No. 1148301318 (Contract). The purpose of the amendment is to incorporate a requirement into the Contract that requires the BRA to submit an annual audit of the BRA's general purpose financial statement to the TWDB. The annual audits must be submitted to the TWDB no later than 120 days after the close of the BRA's fiscal year.

There will be no financial impact as a result of executing Amendment No. 1. The contract total remains $432,413.

VIEW OF OTHERS

OPTIONS

RECOMMENDATION
Recommend GM/CEO sign Amendment No. 1 and return to TWDB for execution.

(signature)

JOHN HOFMANN  (# OF TABS)
Central Region  1. Amendment No. 1 to TWDB Contract No. 1148301318
EXT: 3180
Kathy Dickson

From: John Hofmann
Sent: Friday, May 25, 2012 4:03 PM
To: Kathy Dickson
Cc: Trey Buzbee
Subject: RE: 4 SSS Packets from Trey Attached for Approval

Yes, approve...and Trey may sign all for me.

John Hofmann
Brazos River Authority
Central/Lower Basin
Regional Manager
4600 Cobbs Drive
Waco, TX 76710
Phone: (254) 761-3102
Fax: (254) 761-3205
Email: john.hofmann@brazos.org
Website: http://www.brazos.org

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From: Kathy Dickson
Sent: Friday, May 25, 2012 3:49 PM
To: John Hofmann
Cc: Trey Buzbee
Subject: 4 SSS Packets from Trey Attached for Approval

Please review and let me know if ok for Trey to sign on your behalf.

Thanks
Kathy
May 17, 2012

Phil Ford
General Manager / CEO
Brazos River Authority
4600 Cobbs Drive
Waco, Texas 76714

RE: Regional Water Planning Grant Contract between the Texas Water Development Board (TWDB) and the Brazos River Authority (BRA); TWDB Contract No. 1148301318, Amendment No. 1

Dear Mr. Ford:

Enclosed are two originals of a contract amendment to the above referenced contract between the TWDB and the BRA. Amendment No. 1 adds the Annual Financial Report requirement. All other terms and conditions of TWDB Contract No. 1148301318 shall remain in effect.

After executing both originals, please return both original copies to the attention of Contract Administration at the address shown above. The TWDB will execute and sign the amendments upon their return and deliver one copy to you for your records.

If you have any questions concerning this amendment, please contact Lann Bookout, the TWDB's designated Contract Manager for this planning project, at 512-936-9439.

Sincerely,

Carolyn L. Brittin
Deputy Executive Administrator
Water Resources Planning and Information

Enclosures

c: Lann Bookout, TWDB