

# **Solicitation Process for Brazos G RWPG Voting Members**

## **Agenda Item 8.1 (b) – Approved at 2/11/04 Group Meeting**

### **NOMINEE RESPONSIBILITIES shall include the following:**

Gather all information required in the solicitation notice and submit to the Brazos G RWPG. The nomination packet should include the following:

- Cover letter from the nominee; minimally, the letter must include how the nominees qualifications represent the Interest category sought
- Resume
- Support letters - recommend six(6)

### **SOLICITATION NOTICES shall minimally include the following:**

- Nominee responsibilities outlined above, plus:
- Bylaw solicitation requirements (Article III, Section 2):
  1. Identification of the Interest sought
  2. State the conditions of membership
  3. Delineate the method for submitting nominations; and,
  4. Establish a deadline for submission of nominations
- Additional information:
  1. Term of vacancy
  2. History and purpose of the Brazos G RWPG

### **EXECUTIVE COMMITTEE to:**

- Use a cutoff date 30 days prior to the Executive Committee meeting for review of the nominees.