

BRAZOS G

WATER PLANNING GROUP

VOTING MEMBER APPLICATION

(Solicitation for Public & Water Utilities Interest Categories)

Announced July 8, 2008

Please print or type applicable information and return by **5:00 PM, Wednesday, September 10, 2008** to:
 Brazos G RWPG, Attn: Trey Buzbee, Brazos River Authority, P.O. Box 7555, Waco, Texas 76714-7555;
 or via facsimile at (254) 761-3204; or via electronic email at info@brazosgwater.org.

For questions, call Trey Buzbee at (254) 761-3168.

Full Name:	<u>Jim D. Dunaway</u>				
Home Address:	<u>218 Loesch Drive</u>	City:	<u>Elgin</u>	State:	<u>TX</u> Zip: <u>78621</u>
Telephone:	Home: <u>512.281.3939</u>	Business:	<u>512.352.3774</u>	Cell:	<u>512.8563-1993</u>
E-mail Address:	<u>jim.dunaway@ci.taylor.tx.us</u>			Fax:	<u>512.352.8255</u>
Current Position/Title:	<u>ASSISTANT CITY MANAGER</u>			# years employed:	<u>3</u>
Company Name:	<u>CITY OF TAYLOR</u>				
Company Address:	<u>400 PORTER STREET</u>				
	City:	<u>TAYLOR</u>	State:	<u>TX</u>	Zip: <u>76574</u>

Briefly describe why you wish to serve on the Brazos G RWPG:
To better serve the citizens of Taylor and East Williamson County by receiving first hand, up to date information on the needs and happenings of the planning area.

Applicants may have qualifications that fit more than one Interest Category sought. Place an 'X' in the box(s) for each Interest Category that you want to be considered for:

If you marked both boxes, then place an 'X' in one of the boxes to the right of each Interest Category to state your preference.

	1. Public	→	1 st Choice:	<input type="checkbox"/>	2 nd Choice:	<input type="checkbox"/>	No Preference:	<input type="checkbox"/>
	2. Water Utilities	→	1 st Choice:	<input checked="" type="checkbox"/>	2 nd Choice:	<input type="checkbox"/>	No Preference:	<input type="checkbox"/>

If applicable, describe your qualifications and/or skills that represent the 'Public' Interest Category :

If applicable, describe your qualifications and/or skills that represent the 'Water Utilities' Interest Category :

As Assistant City Manager, my duties include oversight of the Public Works Department that includes both water and wastewater services for the City of Taylor. I served as City Manager of the cities of Jacksonville, Corsicana and Elgin, all three being full service cities. Also worked for the Texas Department of Health, Bureau of Environmental and Consumer Health, covering all 38 East Texas Counties.

If applicable, describe your qualifications and/or skills that might represent other Interest Categories for future voting member vacancies that are not being solicited for in this application.

(see last page of this application for a list of definitions for all twelve (12) voting member Interest Categories)

TWENTY-NINE (29) YEARS OF BOTH STATE AND MUNICIPAL SERVICE. BACHELOR OF SCIENCE DEGREE FROM SAM HOUSTON STATE UNIVERSITY IN ENVIRONMENTAL SCIENCE, MINOR IN CHEMISTRY. FORMERLY HELD LICENSE AS A REGISTERED SANITARIAN. CHARTER MEMBER OF THE LOST PINES GROUNDWATER CONSERVATION DISTRICT BOARD OF DIRECTORS.

If you could achieve one goal during your term as a Brazos G RWPG member, what would it be?

TO GAIN A BETTER UNDERSTANDING OF THE WORKINGS AND NEEDS OF THE BRAZOS G BASIN. I FEEL THAT THE OVERALL WELL-BEING OF THE BASIN IS CRITICAL TO THE GROWTH AND DEVELOPMENT OF BOTH TAYLOR AND EAST WILLIAMSON COUNTY.

List current and/or past positions held on other boards or committees (professional or otherwise)


LOST PINES GROUNDWATER CONSERVATION DISTRICT - CHARTER BOARD MEMBER
 TEXAS ENVIRONMENTAL HEALTH ASSOCIATION - PAST STATE PRESIDENT
 TEXAS PUBLIC HEALTH ASSOCIATION - SANITARIAN SECTION PRESIDENT

Checklist (✓) of Required Materials to be included in Applicant's Packet

- Application form
- Resume
- Support Letters (maximum of 6 recommended) (2)

The Brazos G Regional Water Planning Group (RWPG) requests this information for the purpose of facilitating the review process of candidates to fill voting member vacancies within the Brazos G Regional Water Planning Group. Applications will be reviewed by the Brazos G Executive Committee. The Executive Committee will make a recommendation to the Brazos G Group as to which applicant should be appointed to fill the vacancy(s).

By signing the application below, you are requesting to be nominated for a voting member position on the Brazos G Regional Water Planning Group; and, understand the responsibilities associated with being a voting member, agree to abide by the Brazos G Bylaws, and have adequate time to serve if appointed.

Signature:  Date: 7/28/08

If not selected this time, keep me on the list for consideration for four (4) years. YES → NO →

Jim D. Dunaway
218 Loesch Drive
Elgin, Texas 78621
512.563.1993 – Cell 512.281.3939 – Home
jim.dunaway@ci.taylor.tx.us

Qualifications

Over 29 years of combined municipal, state and private experience in leadership, managerial, analytical, planning and administrative positions. Over 15 years as a city manager of a full service Texas City. Strategic planning experience and ability to establish relationships and collaborative efforts are a strength and common thread throughout my career. Extensive knowledge of various forms of governmental funding and interaction with other governmental agencies are strong attributes.

Professional Experience

City of Taylor

Assistant City Manager – February, 2006 to Present

Serves as acting City Manager in the absence of the City Manager. Have direct oversight of Public Works (Utilities, Parks, Cemetery, Streets, Drainage, and Airport), Finance, Engineering, Sanitation and Library. Also responsible for implementation and supervision of the City's Capital Improvements Program. Taylor is a growing community with a population of some 17,000, with an annual operation budget exceeding \$20.0 million and some 150 full-time employees.

City of Taylor

Director of Public Works – October, 2005 to February, 2006

Reported directly to the City Manager. Had direct supervision of Utilities, Parks, Cemetery, Streets, Drainage, Engineering, Property Management and Fleet and Building Maintenance Departments. Responsible for implementation and supervision of City's Capital Improvement Program. Supervised 54 employees and managed a budget of approximately \$9.0 million.

City of Elgin**City Manager – August, 1997 to September, 2005**

Chief Executive Officer of the City. Answered to a City Council comprised of a Mayor and eight Councilmembers. Elgin is a rapidly growing, full service city with an estimated population of some 8,000, an annual operating budget exceeding \$6.5 million and a staff of 62 full-time employees. Significant accomplishments include growing the organization in order to service the rapidly growing community, completing several large annexations to allow for orderly growth and control and historical restoration of several city-owned buildings.

Adams Consulting Engineers, Inc.**Business Development Section – July, 1996 to April, 1997**

Work consisted of expanding and servicing governmental clients and providing both technical and general assistance of all clients of the firm.

City of Corsicana**City Manager – September, 1993 to January, 1996**

Chief Executive Officer of the City. Answered to a City Council comprised of a Mayor and four Councilmembers. Corsicana is a full service city with a population of some 23,000, an annual operating budget exceeding \$18.6 million, a staff of 265 full-time employees and a Capital Improvements Projects budget in excess of \$8.3 million. Significant accomplishments include the negotiation of an agreement with the minority community to end community wide racial problems, complete review and correction of the City's salary and grade classification schedule, opening of a new Subtitle D landfill and ending deficit spending to achieve balanced budgets. Corsicana is a Chapter 143 (Civil Service) City for both the Police and Fire Departments.

City of Jacksonville**City Manager – August, 1989 to September, 1993**

Chief Executive Officer of the City. Answered to a City Council comprised of a Mayor and four Councilmembers. Jacksonville is a full service city with a population of some 13,000, an annual operating budget exceeding \$8.6 million and a staff of 125 full-time employees. Significant accomplishments include bringing City facilities into compliance with both an EPA Administrative Order and a TWC Enforcement Agreement, total revision of the City's Zoning Ordinance, \$4.0 million in wastewater plant expansions, privatization of the City's landfill and completion of a reduction-in-force program that eliminated 19 full-time positions in order to eliminate deficit spending. Also, initiated an employee recognition and awards program for the staff. Served as Interim City Manager from June, 1989 to August, 1989.

City of Jacksonville**Director of Public Services** – February, 1986 to June, 1989

Reported directly to the City Manager. Had direct supervision of Utilities, Sanitation, Landfill, Code Enforcement, Streets, Drainage, Planning & Zoning, Inspections and Industrial Pretreatment Program. Supervised a staff of 53 employees and an annual budget of \$2.3 million. Also responsible for Capital Improvement Projects Program activities.

Stokes & Associates, Inc. – Consulting Engineers**Director of Marketing** – October, 1984 to February, 1986

Created and managed a marketing division for a medium sized engineering firm. Also provided technical assistance for all clients of the firm. Assisted in grant preparation and appeared before State agencies for all clients of the firm.

Texas Department of Health**Sanitarian** – October, 1979 to September, 1984

Worked as a Registered Professional Sanitarian in the Environmental and Consumer Health Protection Division of Public Health Regions 7 & 10. Worked in all facets of the department, including food & drug manufacturing, water treatment and production, solid waste and hazardous waste handling.

City of Longview**Sanitarian** – January, 1979 to October, 1979

Served as City Sanitarian in the City's Environmental Health Department. Supervised the food inspection, code enforcement and animal control programs. Also assisted with the daily activities of the Sanitation Department.

Educational Background

The University of Texas at Tyler

M.S. – Public Planning and Public Administration – 1987

Sam Houston State University

B.S. – Environmental Science – 1978 Minor: Chemistry

Kilgore College – 1974 to 1976

City Management Fundamentals Course – Texas A&M University - 1986

Southwest School of Governmental Finance – Texas Tech University – 1989

Public Executive Institute – Austin, Texas – 1993

City Managers Problems Clinics – Salado, Texas – 1986 – 2006

Professional Affiliations (Past and Present)

International City Management Association
Credentialed City Manager - 2004 to 2006
Texas City Management Association
American Planning Association
Texas Environmental Health Association
State President - 1985
Texas Public Health Association
Jacksonville Rotary Club
President - 1992
Navarro County Rotary Club
Elgin Rotary Club
Charter President - 1999
Taylor Rotary Club
Elgin Kiwanis Club

REFERENCES AVAILABLE UPON REQUEST.



July 28, 2008

Brazos G RWPG Executive Committee
C/o Trey Buzbee
Brazos River Authority
P.O. Box 7555
Waco, Texas 76714-7555

Re: Letter of Support of Nomination of a Voting Member
Brazos G Water Planning Group

Dear Sirs:

This letter is written in support of the nomination of Mr. Jim D. Dunaway, Assistant City Manager for the City of Taylor, as a voting member of the Brazos G Water Planning Group. Mr. Dunaway's extensive background in the public utility field should prove invaluable to your group. Mr. Dunaway has worked previously for the Texas Department of Health in the Water Hygiene Division and has had oversight of municipal utilities for four different Texas municipalities.

Thank you for your consideration in this matter. Should you have questions or comments, please do not hesitate to contact me at 512.352.3676.

Sincerely,

A handwritten signature in cursive script that reads "Rodney Hortenstine". The signature is written in black ink and is positioned above the printed name and title.

Rodney Hortenstine
Mayor



July 28, 2008

Brazos G RWPG Executive Committee
C/o Trey Buzbee
Brazos River Authority
P.O. Box 7555
Waco, Texas 76714-7555

Re: Letter of Support of Nomination of a Voting Member
Brazos G Water Planning Group

Dear Sirs:

This letter is being submitted in support of the nomination of Mr. Jim D. Dunaway, Assistant City Manager for the City of Taylor, as a voting member of the Brazos G Water Planning Group. Jim's duties as Assistant City Manager include oversight of Taylor's Public Works Department, which includes the City's Utility Department. Jim has worked for several full service cities in the past and also has experience with the State Health Department in the Environmental and Consumer Health Division. Jim also has the educational background to support his nomination, having a B.S. in Environmental Science from Sam Houston State University. Jim's knowledge and experience should definitely prove to be an asset to your group.

Thank you for your consideration in this matter. Should you have questions or comments, please do not hesitate to contact me at 512.352.3677.

Sincerely,

A handwritten signature in cursive script, appearing to read "Frank L. Salvato".

Frank L. Salvato
City Manager